



## Employment Vacancy

Name of Club:-	<input type="text" value="Oxford &amp; Cambridge"/>	ALC Ref No:-	<input type="text" value="OC03"/>
Job title:-	<input type="text" value="Front Hall Porter"/>	Full/part time:-	<input type="text" value="Full-time"/>
Location:-	<input type="text" value="Pall Mall"/>	Duration:-	<input type="text" value="Permanent"/>
Brief Job Description:-	<input type="text" value="Assisting members with luggage, taxis and directions. Assist Banqueting with the preparation of functions and function rooms including moving furniture laying up of tables cleaning cutlery, glasses and crockery as and when required."/>		
	<input type="text" value="Service of drinks and food in all public rooms. General help as and when required in other departments."/>		
	<input type="text" value="recruitment@oandc.uk.com"/>		
Hours/week:-	<input type="text" value="37.5"/>		
Wage/Salary:-	<input type="text" value="£7.63 per hr"/>		
Contact Name:-	<input type="text" value="Ian Golding"/>	Telephone No.	<input type="text" value="020 7321 5102"/>

### Office Use Only

Date posted:-  Expiry Date:-

When complete please post or email this form to the ALC Secretary.

This vacancy will expire automatically after 3 months unless specifically extended by the nominating club. It is requested that the ALC Secretary be notified as soon as vacancies have been filled so that the notice can be withdrawn.